

## APPENDIX TWO – DECISION FLOW CHART

### Closure of Comber Grove Primary School

Process stage	Key Dates	DfE Statutory requirements and remarks
i) Informal consultation with schools and parents	September 2023	None.
ii) Cabinet member decision (IDM) agreeing to statutory consultation	October 2023	None. <i>There is a week for Overview &amp; Scrutiny Committee "call in"</i>
iii) Statutory consultation period	6 <sup>th</sup> November 2023 to 24 <sup>th</sup> December 2023	4-6 weeks consultation. "At least 4 weeks" is in the guidance
iv) IDM decision agreeing to publish statutory proposals	31 <sup>st</sup> December 2023	None. <i>There is a week for Overview &amp; Scrutiny Committee "call in"</i>
v) Publication of statutory proposals and representation period	March to April 2024	Publication must be within 12 months of the statutory consultation period being complete. Representation period must last for 4 weeks - and will need to be in term time - <i>Publication in local press and if possible, on the school website</i>
vi) Cabinet final decision following statutory proposals	June 2024	Cabinet decision must be within 2 months of the end of the representation period, by May 2024, otherwise this is referred to the Office of the Schools Adjudicator (OSA).
vii) Implementation	31 <sup>st</sup> August 2024	None, but expected to be no longer than 2 years after Cabinet decision (by Feb 2026)